

MINUTES
SPECIAL COUNCIL MEETING
JANUARY 04, 2017
6:00 p.m.

In compliance with N.J.S.A. 10:4, Open Public Meetings Law, notice was given to two newspapers and posted, that a special council meeting of the Mayor and Council was scheduled for Wednesday, January 04, 2017 at 6:00 P.M. The Municipal Clerk took the roll call and showed that all were present. The Engineer and the Solicitor were both present.

The elected two Councilpeople, Councilman DePrince and Councilwoman Bonamassa were sworn in by the Borough Clerk.

Motion was made by Councilman DePrince, seconded by Councilwoman Martz to open the meeting to the public. All Council voted aye.

No one from the public spoke.

Motion made by Councilwoman Bonamassa, seconded by Councilman Whalen to close the meeting to the public. All Council voted aye.

The following Council Committee Appointments were made by motion of Councilman DePrince, seconded by Councilwoman Martz:

Public Safety and Compliance director Councilman DePrince, with Councilman Whalen and Councilman Saxton.

Finance and Administration director Councilman Whalen with Councilwoman Bonamassa and Councilwoman Martz.

Public Works and Technology director Councilwoman Bonamassa with Councilman Whalen and Councilman Saxton.

Planning/Zoning, Codes, Licensing & Street Lighting director Councilwoman Martz with Councilman DePrince, and Councilman Krause.

Public Events director Councilman Krause with Councilwoman Martz and Councilwoman Bonamassa.

Facilities, Recreation and Community Development director Councilman Saxton with Councilman DePrince and Councilman Krause.

All Council voted aye.

The following appointments were made by the Mayor, with confirmation of Council taken in small groups:

Planning Board Councilperson:	Councilwoman Martz
Insurance Commissioners:	Richard Michielli, Anthony DePrince
School Board Liaisons:	Councilman DePrince and Councilwoman Martz
Zoning Officer	Debra Simone

Borough Auditor: Bowman and Associates, Todd Saler
 Manager of Borough Services: John D. Keenan, Jr.
 Office Manager/Treasurer Mark Godfrey
 Treasurer Shelley Strehle
 Affirmative Action Official: Mark Godfrey
 Payroll Administrator Mark Godfrey
 Registrar – Vital Statistics: John D. Keenan, Jr.
 Borough Planner Steven Bach, Bach Associates
 Community Development Rep: Mayor Cowling-Carson and Councilman Saxton
 Motion made by Councilman Whalen, seconded by Councilwoman Martz, with all Council voting aye by roll call vote.

Clean Communities Coordinator: Shelley Strehle
 Borough Prosecutor: Cheryl Cohen
 Borough Public Defender: Michael Bonamassa
 Deputy Court Administrator/Violations Clerk Denise Strehle
 Kim Krause

Court Tape Operators: Maureen Bordzuk
 Fire Chief: Paul Wolf
 Emergency Management Coordinator: Anthony DePrince
 Emergency Management Deputy Coordinator: Rob Stetser
 E-911 Coordinator: Rob Stetser
 Motion made by Councilwoman Martz, seconded by Councilman DePrince, with all Council voting aye with Councilman DePrince abstaining from voting on the Emergency Management Coordinator and noting this position is unpaid.

Animal Registrar: John D. Keenan, Jr.
 Code Enforcement Inspector Jeremy Hackney
 Housing Inspection: Mark Godfrey
 Multi-Housing Inspector: Michael Wolf, Jr.
 Motion made by Councilwoman Martz, seconded by Councilman DePrince, with all Council voting aye by roll call vote.

Planning Board Members: Michael Moore – Mayor Liaison Class I
 Robert Brandt – Class II
 Councilwoman Mary Martz Class III
 Daniel Radcliff, Class IV
 William Kennedy, Alternate #2

Appointed by the Mayor without any confirmation from Council required, except the Class III position whereby Councilman DePrince made the motion, and Councilman Whalen seconded the appointment of Councilwoman Mary Martz with all Council voting aye.

Zoning Officer Debra Simone
Recommendation of David Kreck for Planning Board Engineer, and Michael Ward as the Planning Board Solicitor.

Borough Safety Officer (JIF): Scott Paris
CDL Drug Test Coordinator: John D. Keenan, Jr.
Police Records Clerk Justin Baker
Police Matron Margaret Wolf

Motion made by Councilman DePrince, seconded by Councilwoman Martz, with all Council voting aye by roll call vote.

Fire Police James Brownlow
Drew McFadden
Robert Wilkinson
James Jarrett
Robert Brandt
Amanda McGirr
Rob Stetser, Jr.

Fire Officers Chief Paul Wolf
Deputy Chief Michael Wolf, Sr.
Captain Kevin Ritz
Captain Michael Wolf, Jr.
Lt. Matt Wolf
Lt. Michael Brennan
Chief Engineer Ed Hoban
Engineer George Britton
Engineer Tim Drumm

Official copies should be printed from the Borough Clerks Office by completing an Open Public Record Act Request Form. Contact us at (609) 783-1500 for additional information.

A motion was made by Councilman DePrince, seconded by Councilman Whalen with all Council voting aye.

Treasurer's Report: Councilman Whalen spoke about the temporary budget and to spend carefully and the balance of his report was submitted in writing.

Committee Reports: Councilman DePrince stated his report was submitted in writing.

Councilwoman Bonamassa stated she had submitted her report in writing.

Councilman Krause stated he submitted his report in writing.

Councilwoman Martz submitted her reports in writing.

Councilman Saxton stated he submitted his report in writing and the Borough Administrator has begun to give his email updates to Council.

Solicitor's Report: He stated he is reviewing the ABC Liquor License Transfer for Cracovia, also submitted the chicken ordinance for review and introduction at the next meeting.

There was no correspondence.

Old Business: None.

New Business:

Motion made by Councilman Whalen, seconded by Councilman DePrince for:

RESOLUTION 2017-01

RESOLUTION DESIGNATING MEETING SCHEDULE FOR 2017

WHEREAS, the Mayor and Council shall convene regular monthly meetings and regular monthly caucus sessions during each month in the year 2017, unless otherwise determined by the governing body; and
WHEREAS, pursuant to N.J.S.A. 10:4-18, the governing body must designate the time and date of each meeting and location of same to the extent it is known; and

WHEREAS, pursuant to N.J.S.A. 10:4-18 public advertisement of the meeting schedule must follow the annual reorganization meeting of the above public body;

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Magnolia, County of Camden, State of New Jersey, that the Mayor and Council shall conduct a work session of the governing body on the first Wednesday of each month at 7:00 P.M. in the Magnolia Municipal Building situated at 438 W. Evesham Avenue, Magnolia, New Jersey. At said meeting formal action may or may not be taken.

BE IT FURTHER RESOLVED that the regular council meeting of the governing body shall be held at the same location on the first Wednesday of each month, commencing at 7:00 P.M. Formal action will be taken.

BE IT FURTHER RESOLVED that an additional meeting of the governing body shall be held at the same location on the third Thursday of each month, commencing at 7:00 P.M. Formal action maybe taken.

BE IT FURTHER RESOLVED that the governing body reserves the right to enact extraordinary emergent legislation at the regular caucus session conditional upon complete compliance with the mandate Title 10.

BE IT FURTHER RESOLVED that the Clerk is hereby authorized to post and mail to the respective newspapers, the attached meeting schedule for the year 2016.

BE IT FURTHER RESOLVED that all members of the general public are invited to attend all such regular, caucus and special meetings of the Mayor and Council of the Borough of Magnolia during the year 2017.

All Council voted aye.

Motion made by Councilman Whalen, seconded by Councilman DePrince for:

RESOLUTION 2017-02

RESOLUTION ESTABLISHING ORDER OF BUSINESS

BE IT RESOLVED by the Mayor and Council of the Borough of Magnolia, County of Camden, State of New Jersey, that the following order of business be adopted for the conduct of all meetings during 2017.

1. Call meeting to order
2. Opening ceremony – prayer – flag salute
3. Roll call
4. Opening meeting to the public
5. Consideration and adoption of pending ordinances and receipt of sealed proposals
6. Consideration of adoption of minutes of prior meetings
7. Treasurer's report
8. Communications
9. Committee reports
10. Old business
11. New business
12. Opening meeting to the public
13. Payment of bills
14. Adjournment

BE IT FURTHER RESOLVED that Robert's Rules of Order be and are hereby adopted as procedure to be utilized at all Borough Council meetings whenever they are not to be in conflict with the Law of the State of New Jersey or Ordinances or Resolutions of the Borough of Magnolia.

All council voted aye.

Motion made by Councilman Whalen, seconded by Councilman DePrince for:

RESOLUTION 2017-03

RESOLUTION ESTABLISHING COMMITTEES

BE IT RESOLVED by the Mayor and Council of the Borough of Magnolia, County of Camden, State of New Jersey, that the following committees be and are hereby designated for the Administration of the Borough of Magnolia for the year 2017:

COMMITTEE OF PUBLIC SAFETY AND COMPLIANCE

Shall include general supervision, coordination and liaison over activities of Police, Fireman, Civil Defense and all matters relating to the keeping of the peace and security and protection of the residents of the Borough of Magnolia and their property, as well as visitors to or transients in the Borough.

COMMITTEE OF FINANCE & ADMINISTRATION

Shall include supervision, coordination and liaison of the budget, Borough CFO, Treasurer, Tax Collector, Borough Clerk, and Insurance and all employees assigned to such offices or agencies.

COMMITTEE OF CODES, LICENSING, ZONING AND PLANNING BOARDS & STREET LIGHTING

This committee/department will maintain along with the Borough Clerk, all borough ordinances and assist with the effective enforcement of Borough ordinances and assist with the effective enforcement of Borough codes. This committee will also be concerned with the supervision of the Construction Official and subordinates, Health and Nuisance personnel, including the animal control officer, animal registrar and vital statistics. This committee will also deal with all issues and concerns related to street and other public lighting. Provide and liaison information to the Planning Board.

COMMITTEE OF PUBLIC WORKS AND TECHNOLOGY

Shall have general supervision over the highways, roads, streets, maintenance, and upkeep of all Borough buildings, recreation maintenance, garbage and trash collections and shade tree programs and shall direct and coordinate the employees assigned to such activities. This committee will also deal with all issues and concerns relating to technology for all borough facilities.

COMMITTEE OF PUBLIC EVENTS

This committee/department will oversee Borough public events.

COMMITTEE OF FACILITIES, RECREATION & COMMUNITY DEVELOPMENT

This committee/department will supervise the maintenance, care and construction of all Borough buildings, grounds, and property. This committee will work closely with the Public Works Department in carrying out its charge. This committee/department is responsible for the organization of all Borough sponsored recreation programs. This committee will also assist and support all programs and initiatives of the Magnolia Recreation Committee. This committee/department will oversee Borough economic development initiatives.

All council voted aye.

Motion made by Councilman Whalen, seconded by Councilman DePrince for:

RESOLUTION 2017-04

RESOLUTION DESIGNATING DEPOSITORIES

BE IT RESOLVED by the Mayor and Council of the Borough of Magnolia that during the year 2016, the following Bank and Financial Institutions and hereby designated as depositories of the funds of the Borough of Magnolia:

1st Community National Bank

BE IT FURTHER RESOLVED that the above named Banking Institutions are authorized and directed to honor all documents including checks and drafts issued against the funds of the Borough of Magnolia, County of Camden, bearing the signatures of the Mayor, Councilperson, President of Council, Borough Clerk, CFO and/or Treasurer of Magnolia. The President of the Council may execute said documents in the absence of the Mayor.

All Council voted aye.

Motion made by Councilman Whalen, seconded by Councilman DePrince for:

RESOLUTION 2017-05

RESOLUTION DESIGNATING AUTHORIZED SIGNATURES

BE IT RESOLVED by the Mayor and Council of the Borough of Magnolia, County of Camden, State of New Jersey, that during the year 2016 or until further notice, the signatures of the following Borough officials shall appear on all checks or drafts against Borough funds:

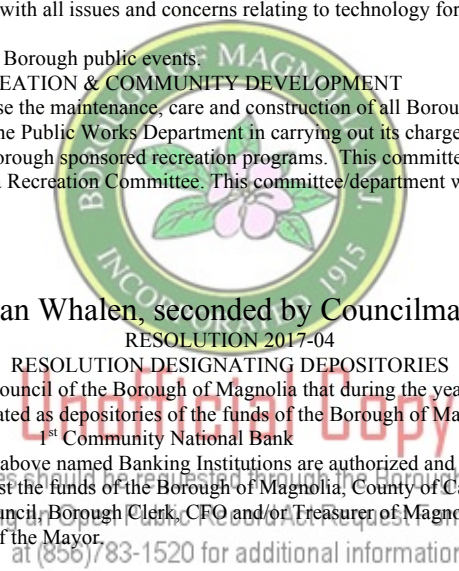
- MAYOR: BettyAnn Cowling-Carson
- BOROUGH CLERK: John D. Keenan, Jr.
- CFO: John Fabritiis
- TREASURER: Shelley Strehle
- PAYROLL ADMINISTRATOR: Mark Godfrey
- FINANCE DIRECTOR: Steven Whalen

The President of the Borough Council, Steven Whalen, is authorized to execute said checks or drafts in the absence of the Mayor.

BE IT FURTHER RESOLVED that the depositories set forth in Resolution 2017-04 be forwarded a certified copy of this resolution at the time of opening any account.

All Council voted aye.

Motion made by Councilman Whalen, seconded by Councilman DePrince for:



RESOLUTION 2017-06
RESOLUTION DESIGNATING NEWSPAPERS AS LEGAL ADVERTISEMENTS

BE IT RESOLVED by the Mayor and Council of the Borough of Magnolia, County of Camden, State of New Jersey, that the following newspapers are hereby designated for the advertisement of all legal notice and advertisements as the newspapers in which legal notices for the Borough of Magnolia may be placed during the year 2017:

1. COURIER POST
2. CENTRAL RECORD

All Council voted aye.

Motion made by Councilman Whalen, seconded by Councilman DePrince for:

RESOLUTION 2017-07
DELINQUENT TAXES, SEWER
AND ASSESSMENT PAYMENTS

BE IT RESOLVED by the Mayor and Council of the Borough of Magnolia, County of Camden, State of New Jersey, that eight percent (8%) interest per annum shall be charged on all delinquent taxes, delinquent sewer rents, as well as delinquent local improvement assessments for the year 2017, except that eighteen percent (18%) per annum shall be charged whenever the accumulated charges exceed the total amount of \$1,500.00 until the date actual payment, and further that the borough shall allow an additional grace period of ten days (10) before imposing said interest charged on delinquent taxes in accordance with N.J.S.A. 54:4-67. Also a year end penalty of 6% will be charged on amounts in excess of \$10,000.00.

All Council voted aye.

Motion made by Councilman Whalen, seconded by Councilman DePrince for:

RESOLUTION 2017-08

2017 Temperary Budget submitted by the CFO. Resolution 2017:08

All Council voted aye.

Motion made by Councilman Whalen, seconded by Councilman DePrince for:

RESOLUTION 2017-09
RESOLUTION DESIGNATING
THE HOLIDAY POLICY
FOR THE YEAR 2017

BE IT FURTHER RESOLVED that all permanent employees shall have the following paid holidays during the year 2017:

- | | |
|---------------------------|--------------------------|
| NEW YEARS DAY | INDEPENDENCE DAY |
| MARTIN LUTHER KING DAY | LABOR DAY |
| PRESIDENT'S DAY | COLUMBUS DAY |
| GOOD FRIDAY | FLOATING HOLIDAY IN LEIU |
| MEMORIAL DAY | OF GENERAL ELECTION |
| FRIDAY AFTER THANKSGIVING | THANKSGIVING |
| CHRISTMAS DAY | ONE PERSONAL DAY |

All Borough offices will be closed on each of the above holidays unless otherwise provided by law.

All Council voted aye.

Motion made by Councilman Whalen, seconded by Councilman DePrince for:

RESOLUTION 2017-10
RESOLUTION RESERVING BALANCES

BE IT RESOLVED by the Mayor and Council of the Borough of Magnolia, County of Camden, State of New Jersey, that the unexpended balance of the 2017 budget be reserved.

All Council voted aye.

Motion made by Councilwoman Martz, seconded by Councilwoman Bonamassa for:

RESOLUTION 2017-11
RESOLUTION AUTHORIZING APPOINTMENT OF AUDITORS

WHEREAS, there exists a need for an annual audit for the year 2017 of the Borough of Magnolia books, accounts and financial transactions required by N.J.S. 40:5-4 to be performed by a Registered Municipal Accountant, and

WHEREAS, the Local Public Contract Law (N.J.S.A. 40:A11-1 et seq) requires that the resolution authorizing the aware of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection.
NOW THEREFORE BE IT RESOLVED by the council of the Borough of Magnolia, County of Camden as follows:

1. The Mayor is hereby authorized and directed to execute the attached agreement with Bowman and Associates, and
2. This contract is awarded without competitive bidding as a "Professional Services" in accordance with 40:A11-5(1)(a) of the Local Public Contracts Law because Mr. Todd Saler is a person authorized by law to practice a recognized profession in the State of New Jersey, Profession of Registered Municipal Accountants. These professional services are necessary and are required by this municipality.
3. This professional contract was advertised under the fair and open process, and it is being awarded pursuant to a fair and open process.

4.A notice of this action shall be printed in the newspaper.

All Council voted aye by roll call vote.

Motion made by Councilwoman Martz, seconded by Councilwoman Bonamassa for:

RESOLUTION 2017-12
RESOLUTION AUTHORIZATION AN AGREEMENT
FOR PROFESSIONAL SERVICES
SOLICITOR

WHEREAS, there exists a need for a Borough Solicitor; and
WHEREAS, funds are available for the purpose; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40:11 et seq) requires that the Resolution authorizing the award of contracts for "Professional Services" with competitive bids must be publicly advertised.
NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Magnolia, County of Camden, State of New Jersey, as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute the attached Agreement with Daniel H. Long.
2. This contract is awarded without competitive bidding as a "Professional Services" under the provisions of the Local Public Contracts Law because this contract is to be performed by a person authorized by Law to practice a recognized profession and it is not possible to obtain competitive bids.
3. This professional contract was advertised under the fair and open process, and it is being awarded pursuant to a fair and open process.
4. A copy of this resolution shall be published as required by law within ten (10) days of its passage.

All Council voted aye by roll call vote.

Motion made by Councilman Whalen, seconded by Councilwoman Martz for:

RESOLUTION 2017-13

RESOLUTION AUTHORIZING APPOINTMENT
LICENSED SEWER OPERATOR
TO BE JACK BAILEY

All Council voted aye.

Motion made by Councilwoman Martz, seconded by Councilwoman Bonamassa for:

RESOLUTION 2017-14
AUTHORIZING AN AGREEMENT OF
PROFESSIONAL SERVICE
ENGINEER

WHEREAS, there exists a need for a Borough Engineer; and
WHEREAS, funds are available for the purpose; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40:11 et seq) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Magnolia, County of Camden, State of New Jersey, as follows:

The Mayor and Borough Clerk are hereby authorized and directed to execute

1. the attached agreement with Steven Bach of Bach Associates;
2. This contract is awarded without competitive bidding as a "Professional Services" under the provisions of the Local Public Contracts Law because this contract is to be performed by a person authorized by law to practice a recognized profession and it is not possible to obtain competitive bids.
3. This professional contract was advertised under the fair and open process, and it is being awarded pursuant to a fair and open process.
4. A copy of this resolution shall be published as required by Laws within ten (10) days of its passage.

All Council voted aye by roll call vote.

Motion made by Councilwoman Martz, seconded by Councilwoman Bonamassa for:
RESOLUTION 2017-15

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT BY THE
BOROUGH OF MAGNOLIA TO PARKER - MC KAY
ATTORNEYS AT LAW FOR PROFESSIONAL SERVICES IN
CONNECTION WITH THE FINANCING OF CAPITAL PROJECTS IN
ACCORDANCE WITH THE ATTACHED AGREEMENT (CONTRACT
AWARDED WITHOUT COMPETITIVE BIDDING PURSUANT TO THE
LOCAL PUBLIC CONTRACTS LAW, N.J.S.A. 40:A11-1 ET SEQ)

WHEREAS, N.J.S.A. 40A:2-38.1 provides for the compensation of an attorney for services rendered in connection with the issuance of bonds; and

WHEREAS, there exists a need for specialized legal services in connection with the authorization and the issuance of bonds and other obligations and other matters relating to capital financing by the Borough of Magnolia, County of Camden, New Jersey (herein the "Borough"); and

WHEREAS, such specialized legal services can be provided only by a recognized Bond Counsel firm, and the law firm of Parker, McKay is so recognized by the financial community;

WHEREAS, the services to be performed are "Professional Services" as defined in the Local Public Contracts Law, N.J.S.A. 40A:11-2(6) and therefore are accepted from the Local Public Contracts Law requirements for competitive bidding, pursuant to N.J.S.A. 40:A11-5(1)(a)(i); and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), requires the public advertisement of notice with respect to contracts for professional services awarded without competitive bids; and

WHEREAS, funds are or will be available for this purpose.

NOW THEREFORE BE IT RESOLVED BY THE BOROUGH COUNCIL OF MAGNOLIA, COUNTY OF CAMDEN, NEW JERSEY AS FOLLOWS:

That the Borough Council hereby appoints the firm of Parker, McKay to serve as Bond Counsel to the Borough and awards the contract which is annexed hereto and made a part hereof in accordance with N.J.S.A. 40A:2-38.1 and N.J.S.A. 40:A11-1 et seq. This contract is awarded without competitive bidding as a professional service under the provisions of the Local Public Contracts Law, N.J.S.A. 40:A11-5 (1)(a)(i), because legal services are a recognized profession licensed and regulated by law.

This professional contract was advertised under the fair and open process, and it is being awarded pursuant to a fair and open process. A notice in accordance with the resolution and the Local Public Contracts Law of New Jersey, shall be published in the official newspaper or newspapers of the Borough.

That an executed copy of the Contract between the Borough and Parker, McKay, and a copy of this resolution shall be filed in the office of the Clerk and be available for public inspection in accordance with the law.

This professional contract was advertised under the fair and open process, and it is being awarded pursuant to a fair and open process. This resolution shall take effect immediately.

All Council voted aye.

Motion made by Councilwoman Martz, seconded by Councilwoman Bonamassa for:

RESOLUTION 2017-16
RESOLUTION DESIGNATING A
SUPPLEMENTAL FIRE SERVICE
PROGRAM COORDINATOR AND APPROVING
THE UTILIZATION REPORT

WHEREAS, the Division of Local Government Services in the Department of Community Affairs has been designated to effect Implementation of P.L. 1985, c.295 which created the Supplemental Fire Services Program; and

WHEREAS, the Borough of Magnolia is eligible to receive funding under said program; and

WHEREAS, in order for the Borough of Magnolia to apply for funding, it is necessary to submit to the Division of Local Government Services the Utilization Report, approved by the Governing Body; and

WHEREAS, in order for the Borough of Magnolia to apply for funding it is necessary to designate an individual as the Supplemental Fire Services Program Coordinator;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body that the Utilization Report as prepared, be and is hereby approve; and

BE IT FURTHER RESOLVED that Paul Wolf be and is hereby designated Program Coordinator for the calendar year 2015.

All Council voted aye by roll call vote.

Motion made by Councilwoman Martz, seconded by Councilwoman Bonamassa for:

RESOLUTION 2017-17
RESOLUTION AUTHORIZING AN AGREEMENT
PROFESSIONAL SERVICES
MUNICIPAL REPRESENTATIVE FOR THE
JOINT INSURANCE FUND AND THE MUNICIPAL
EXCESS LIABILITY FUND

WHEREAS, there exists a need for a Municipal Representative for the Joint Insurance Fund and the Municipal Excess Liability Fund; and

WHEREAS, funds are available for the purpose; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40:11 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Magnolia, County of Camden, State of New Jersey, as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Conner Strong.
2. This contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because this contract is to be performed by a person authorized by law to practice a recognized profession and it is not possible to obtain competitive bids.
This contract was done as a Non-Open and Fair Process.
3. A copy of this resolution shall be published as required by Law within ten (10) days of its passage.

All Council voted aye by roll call vote.

Motion made by Councilwoman Martz, seconded by Councilwoman Bonamassa for:

RESOLUTION 2017-18
APPOINTMENT OF FUND COMMISSIONER
AND ALTERNATE FUND COMMISSIONER
CAMDEN/BURLINGTON REGIONAL EMPLOYEE BENEFITS FUND

WHEREAS, the Borough of Magnolia, County of Camden, State of New Jersey (Hereinafter known as "Local Unit") has resolved and agreed to become an initial member in the Camden/Burlington Regional Employee Benefits Fund on January 1, 1994 for the purpose of establishing health insurance coverage in accordance with N.J.S.A.

17B:17-4; and

WHEREAS, it is necessary that a Fund Commissioner and Alternate Fund Commissioner be appointed to the Camden/Burlington Regional Employee Benefits Fund to Represent the Local Unit; and

NOW, THEREFORE, BE IT RESOLVED by the Council Members of the Local Unit that the following named individuals are appointed to serve as Fund Commissioner and Alternate Fund Commissioner for the Local Unit from January 1, 2017 to December 31, 2017:

FUND COMMISSIONER

RICHARD MICHIELLI

ALTERNATE FUND COMMISSIONER COUNCILMAN ANTHONY DEPRINCE

All Council voted aye by roll call vote.

Motion made by Councilwoman Martz, seconded by Councilwoman Bonamassa for:

RESOLUTION 2017-19
RESOLUTION OF THE BOROUGH OF
MAGNOLIA AUTHORIZING SUBMISSION
OF MUNICIPAL RECYCLING TONNAGE
GRANT APPLICATION AND DESIGNATING
OFFICIAL THEREFORE

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, c 102, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection is promulgating recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including, but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for such tonnage grants will memorialize the commitment of this municipality of recycling and indicate the assent of Borough Council of the Borough of Magnolia, Camden County, State of New Jersey that the Borough of Magnolia to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure that the application is properly completed and timely filed.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Magnolia hereby endorsed the submission of a Municipal Recycling Tonnage Grant Application of the New Jersey Department of Environmental Protection, Office of Recycling and designates John D. Keenan, Jr., to ensure that the said Application is properly filed.

All Council voted aye.

Motion made by Councilwoman Martz, seconded Councilwoman Bonamassa for:

RESOLUTION 2017-20

RESOLUTION AUTHORIZING THE APPOINTMENT OF REPRESENTATIVE AND ALTERNATE TO THE CAMDEN COUNTY COMMUNITY DEVELOPMENT ADVISORY BOARD

WHEREAS, there is hereby established an annual requirement of a Municipality to appoint a voting representative, and alternate to the Camden County Community Development Board of Directors; and

WHEREAS, the Borough of Magnolia wishes to continue to be a voting member of said Board in conjunction with the existing Cooperation Agreement;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Magnolia that BETTYANN COWLING-CARSON is hereby appointed to serve as the representative from the Borough of Magnolia to the Camden County Community Development Board of Directors; and

BE IT FURTHER RESOLVED that Councilman Saxton is hereby appointed to serve as the alternate member;

BE IT FURTHER RESOLVED that a certified copy of this resolution be submitted to the County Division of Community Development.

All Council voted aye.

Motion made by Councilwoman Martz, seconded by Councilman Krause for:

RESOLUTION 2017-21

Appoint Public Defender for Municipal Court. Michael Bonamassa.

RESOLUTION AUTHORIZATION AN AGREEMENT FOR PROFESSIONAL SERVICES PUBLIC DEFENDER

WHEREAS, there exists a need for a Borough Public Defender; and

WHEREAS, the Local Public Contracts Law N.J.S.A. 40:11 et seq) requires that the Resolution authorizing the award of contracts for "Professional Services" with competitive bids must be publicly advertised.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Magnolia, County of Camden, State of New Jersey, as follows:

- 1 This contract is awarded without competitive bidding as a "Professional Services" under the provisions of the Local Public Contracts Law because this contract is to be performed by a person authorized by Law to practice a recognized profession and it is not possible to obtain competitive bids.
- 2 A copy of this resolution shall be published as required by law within ten (10) days of its passage.

All Council voted aye by roll call vote, with Councilwoman Bonamassa abstaining.

Motion made by Councilwoman Martz, seconded by Councilman Krause for:

RESOLUTION 2017-22
RESOLUTION APPOINTING A MUNICIPAL
PROSECUTOR PURSUANT TO N.J.S.A. 2B:12-17
IN THE BOROUGH OF MAGNOLIA, COUNTY OF CAMDEN
STATE OF NEW JERSEY

WHEREAS, the municipality may employ an attorney-at-law as a prosecutor, under the supervision of the Attorney General or county prosecutor, who may represent the State, County or municipality in any matter within the jurisdiction of the central municipal court of any other municipal court; and

WHEREAS, the Borough of Magnolia wishes to appoint Cheryl Cohen, Esquire, Pursuant to N.J.S.A. 2B:12-27 is appointed municipal prosecutor of the Borough for the term of January 1, 2017 to December 31, 2017, under the supervision of the Attorney General or county prosecutor and may represent the State, county of municipality in any matter within the jurisdiction of the central municipal court of any other municipal court;

NOW, THEREFORE, BE IT RESOLVED, that Christopher Long be and is hereby appointed as the Borough of Magnolia Municipal Court Prosecutor for 2017.

All Council voted aye.

A motion was made by Councilwoman Martz, seconded by Councilman Krause to adopt Resolution 2017:23 to appoint Salvatore Arena as the Tax Assesor for the term of 4 years. All Council voted aye by roll call vote.

Motion made by Councilwoman Martz, seconded by Councilman Krause to adopt:

RESOLUTION 2017-24

WHEREAS, the Magnolia Historical Society has completed a Rail Station Reconstruction, Library/Park Project, and;

WHEREAS, the Borough of Magnolia supports this project, and;

WHEREAS, the Magnolia Historical Society applied for and was awarded government grants to support this project; and

WHEREAS, the Magnolia Historical Society's application for said funding was contingent upon a resolution formalizing the position of the municipality;

NOW, THEREFORE, BE IT RESOLVED on this 4th day of January, 2017 that:

1. The Magnolia Historical Society in conjunction with the Borough of Magnolia is hereby committed to a continuous program to maintain and operate the Rail Station reconstruction, Library/Park project.
2. The Borough of Magnolia will act as a secondary responsible entity if the Historical Society ceases to operate.
3. Upon approval of all parties involved with the project, the Magnolia Historical Society will create with its own funds, a trust fund of a sufficient amount as determined by the estimated cost of the operation, and to be evaluated yearly to be used for the purpose of maintaining the physical property and programming. This fund will not be used for any other purpose. Other funds derived from other sources may be used whenever possible.
4. The Borough government must approve any changes in the trust fund, and expenditures from it or related to it. Each year the trust fund will be audited by the Municipal Auditor.
5. The Borough of Magnolia will not use its own funds to maintain the program.
6. In the event that the Historical Society disbands and the trust fund is exhausted, the Borough of Magnolia will determine either the destruction of the building(s) and contents or create another entity to operate it.

All Council voted aye.

Motion made by Councilwoman Martz, seconded by Councilman Krause for:

RESOLUTION 2017-25

Authorizing Tax Assessor for added tax assessments and appeals for 2017.

All Council voted aye.

Motion made by Councilwoman Martz, seconded by Councilman Krause to appoint Mary Martz as Planning Board Appointee (Resolution 2017:26). All Council voted aye.

Motion made by Councilwoman Martz, seconded by Councilman Krause for:

RESOLUTION 2017-27

CASH MANAGEMENT PLAN FOR THE BOROUGH OF MAGNOLIA

This plan is established to comply with the requirements of NJSA 40A:5-14 and to provide a guide to municipal officials and employees in carrying out their duties concerning the receipt and disbursement of all funds of the Borough of Magnolia.

The following requirements shall be adhered to:

- A. The Mayor and Council shall annually, at its reorganization meeting designate the legal depositories for all municipal funds. Such resolution(s) shall be deemed a part of the Cash Management Plan.
- B. The Mayor and Council shall annually establish by Resolution adopted at its annual Reorganization meeting the required signatories to all municipal bank accounts.
- C. All Municipal funds received by an official or employee shall be either deposited within 48 hours to an interest bearing account in the name of the Borough of Magnolia, or shall be turned over to the Municipal Finance Officer within 48 hours of receipt.
- D. All revenues received by the Municipal Financial Officer shall be deposited to interest bearing accounts in the legal depositories.
- E. The following funds shall not be required to be maintained in interest bearing accounts:
 1. Change Funds
 2. Petty Cash Funds
 3. Payroll Funds
 4. Trust Funds to the extent that the deposit of such funds to an interest bearing account would require by law the payment of interest to the provider of funds.
 5. Checking accounts established for the express purposes of paying bills approved by the governing body. The balances in these funds shall be kept at the minimum amount required for the orderly operations of the account.
- F. The Tax Collector shall deposit all funds to an interest bearing account.
- G. No municipal funds shall be disbursed by the Municipal Financial Officer prior to approval of Mayor and Council except for:
 1. Debt Service Payments
 2. Investments
 3. Payroll Turnovers to Agencies
 4. Discount Vouchers Debt Service Payments and discount vouchers must be ratified after payment.

It shall be the responsibility of the Municipal Financial Officer to analyze the cash flow and to invest funds in legal investments so as to maximize interest earnings. When investing funds in commercial banks, savings and loans, etc. the Municipal Financial Officer or Comptroller shall obtain a minimum of three quotations and shall invest at the institution offering the highest effective rate. The Municipal Financial Officer or Comptroller shall determine which type of legal investment will best serve the needs of the Municipality and is authorized to place the funds in any such legal investments, unless otherwise restricted by the governing body. The Municipal Financial Officer shall report monthly all investment transactions as required by NJSA 40A:5-15.2 to the Mayor and Council.

All Council voted aye.

Official copies should be requested through the Borough Clerks Office

Motion made by Councilwoman Martz, seconded by Councilman Krause for:

Appointment of P. Nick D'Amico as IT Coordinator/Webmaster. All Council voted aye for Resolution 2017-28.

Resolution 2017:29 was not needed for Closed Session.

Motion made by Councilwoman Martz, seconded by Councilman Krause to adopt Resolution 2017:30 for the Public Agency Compliance Officer (PACO) to be Mark Godfrey. All Council voted aye.

Motion made by Councilwoman Martz, seconded by Councilman Krause for Resolution 2017:31 to appoint the Animal Control Officer John Micklewright. All Council voted aye.

Motion was made by Councilwoman Martz, seconded by Councilman Krause to adopt Resolution 2017:32 to confirm audit controls for statutory bonds. All Council voted aye.

Motion was made by Councilwoman Martz, seconded by Councilman Krause to adopt Resolution 2017:33 to appoint Construction Official Michael DePlama for 2017. All Council voted aye.

ORD 2017-01 CAP Bank to 3.5% adopted by Councilman Whalen, seconded by Councilwoman Martz, with all Council voting aye by roll call vote.

Motion made by Councilman Whalen, seconded by Councilman DePrince for:

ORDINANCE 2017-02

ORDINANCE REGULATING THE SALARIES OF THE OFFICIALS AND EMPLOYEES OF THE BOROUGH OF MAGNOLIA, COUNTY OF CAMDEN STATE OF NEW JERSEY

BE IT ORDAINED by the Mayor and Council of the Borough of Magnolia, County of Camden, State of New Jersey as follows:

SECTION 1: The following titles shall be paid within the listed ranges at the designated times to officials and employees of the Borough of Magnolia, County of Camden, State of New Jersey while in the employ of the Borough who hold or are appointed to positions below effective January 01, 2017:

ADMINISTRATIVE/EXECUTIVE & FINANCIAL ADMINISTRATIVE

MAYOR	SEMI-ANNUAL	\$	5,000.00	\$	11,000.00
COUNCILPERSON	SEMI-ANNUAL	\$	5,000.00 -	\$	10,000.00
BOROUGH CLERK	BI-WEEKLY	\$	20,000.00 -	\$	45,000.00
DEPUTY BOROUGH CLERK	BI-WEEKLY	\$	-0 -	\$	37,000.00
TREASURER	BI-WEEKLY	\$	-0 -	\$	60,000.00
TAX COLLECTOR	BI-WEEKLY	\$	-0-	\$	50,000.00
CFO	BI-WEEKLY/PER HOUR	\$	10.00 -	\$	40,000.00
TAX ASSESSOR	MONTHLY	\$	9,000.00 -	\$	15,000.00
TAX ASSESSOR CLERK	MONTHLY	\$	7,000.00	\$	8,000.00
INSURANCE COMMISSIONER	ANNUAL	\$	100.00 -	\$	300.00
TEMP. CLERK	BI-WEEKLY/PER HOUR	\$	10.00	\$	15.00
INFORMATION/TECH COORD.	MONTHLY	\$	500.00	\$	2000.00
FINANCE ASSISTANCE SECR.	BI-WEEKLY/PER HOUR	\$	20.00	\$	30.00
ADMINISTRATOR	BI-WEEKLY	\$	45,000.00	\$	55,000.00

PUBLIC SAFETY

MUNICIPAL PROSECUTOR	MONTHLY	\$	10,000 -	\$	20,000.00
PUBLIC DEFENDER	MONTHLY	\$	1,000.00 -	\$	10,000.00
SPECIAL COURTS:					
MUNICIPAL PROSECUTOR	MONTHLY	\$	100.00 -	\$	375.00
PUBLIC DEFENDER	MONTHLY/PER	\$	100.00 -	\$	200.00
POLICE CHIEF	BI-WEEKLY	\$	55,000.00 -	\$	105,000.00
EMERGENCY MGMT.CDNR.	BI-WEEKLY	\$	2,000.00 -	\$	4,000.00
CROSSING GUARD	BI-WEEKLY/PER DAY	\$	28.00 -	\$	40.00
POLICE RECORDS CLERK	BI-WEEKLY/PER HOUR	\$	10.00 -	\$	18.00
SPCL.OFFICER CL. I	BI-WEEKLY/PER HOUR	\$	10.00 -	\$	18.00
SPCL.OFFICER CL. II	BI-WEEKLY/PER HOUR	\$	10.00 -	\$	18.00
SPCL.OFFICER CL. II 40 HRS.	BI-WEEKLY	\$	25,000.00 -	\$	45,000.00
FIRE CHIEF	MONTHLY	\$	-0-	\$	3,000.00

COURT

MUNICIPAL MAGISTRATE	MONTHLY	\$	8,000.00 -	\$	17,000.00
COURT ADM./VIOLATIONS CL.	MONTHLY (W/CALL OUTS)	\$	20,000.00 -	\$	38,000.00

DEPTY. ADMINISTRATOR	BI-WEEKLY/PER HOUR	\$	10.00 - \$	15.00
DEPTY. ADMIN.(COURT TIME)	BI-WEEKLY/PER	\$	-0- - \$	50.00
DEPTY. ADMIN. (CALL OUTS)	BI-WEEKLY/PER	\$	-0- - \$	20.00
ASST.VIOLATIONS CLERK	BI-WEEKLY/PER HOUR	\$	10.00 - \$	15.00
ASST.VIOL. CLK(CALL OUTS)	BI-WEEKLY/PER	\$	-0- - \$	20.00
SPECIAL COURTS:				
MUNICIPAL MAGISTRATE	PER SESSION	\$	\$0 - \$400.00	
PROSECUTOR	PER SESSION	\$	\$0 - \$375.00	
PUBLIC DEFENDER	PER SESSION	\$	\$0 - \$200.00	
COURT ADMINISTRATOR	PER SESSION	\$	\$0 - \$150.00	
DEPUTY COURT ADMIN	PER SESSION	\$	\$0 - \$50.00	
DEPUTY VIOLATIONS CLERK	PER SESSION	\$	\$0 - \$50.00	
TAPE OPERATOR	PER SESSION	\$	\$0 - \$50.00	

CODES, LICENSING & ECONOMIC DEVELOPMENT

CODE ENFORCEMENT INSP.	MONTHLY	\$	2000.00 - \$	6000.00
CODE ENFORCEMENT CRT.	MONTHLY	\$	-0- - \$	600.00
CONSTRUCTION OFFICIAL	MONTHLY	\$	8000.00 - \$	13000.00
MECHANICAL INSPECTOR	MONTHLY/PER HR.	\$	15.00 - \$	20.00
TECHNICAL ASSISTANT	BI-WEEKLY	\$	9,000.00 - \$	35000.00
FIRE SUB-CODE INSP.	MONTHLY	\$	2000.00 - \$	6000.00
CONSTR. CLERK TEMP.	BI-WEEKLY	\$	10.00 - \$	17.00
ELECTRIC SUB-CODE INSP.	MONTHLY	\$	4000.00 - \$	8000.00
PLUMBING SUB-CODE OFFC.	MONTHLY	\$	4000.00 - \$	8000.00
PLUMBING INSPECTOR	MONTHLY	\$	2000.00 - \$	6000.00
HOUSING INSPECTOR	MONTHLY	\$	2000.00 - \$	12000.00
HOUSING INSPECTOR COURT	MONTHLY	\$	-0- - \$	600.00
BLDG. SERVICE WORKER	BI-WEEKLY/PER HOUR	\$	10.00 - \$	100.00
PLANNING BOARD SECRTY	BI-WEEKLY	\$	-0- - \$	9,000.00
PLANNING BOARD SOLICITR	MONTHLY	\$	-0- - \$	5,000.00
STEEL LABORER	BI-WEEKLY/PER HOUR	\$	50.00 - \$	65.00
TEMP. CLERK	BI-WEEKLY/PER HOUR	\$	10.00 - \$	15.00

PUBLIC WORKS

SUPERINTENDENT	BI-WEEKLY	\$	40000.00 - \$	65000.00
FOREMAN	BI-WEEKLY/PER HOUR	\$	15.00 - \$	35.00
TEMPORARY LABORER	BI-WEEKLY/PER HOUR	\$	8.44 - \$	13.00
SUMMER LABORER	BI-WEEKLY/PER HOUR	\$	8.44 - \$	10.50
SEASONAL LABORER	BI-WEEKLY/PER HOUR	\$	8.44 - \$	10.50

SELF LIQUIDATING UTILITY

PURCHASING AGENT	BI-WEEKLY	\$	1000.00 - \$	3000.00
DEPUTY COLLECTOR	BI-WEEKLY	\$	12000.00 - \$	35000.00
UTILITY CLERK	BI-WEEKLY	\$	3000.00 - \$	5000.00
UTILITY ADMINISTRATOR	BI-WEEKLY	\$	3000.00 - \$	5000.00
UTILITY AIDE/TEMPORARY	BI-WEEKLY/PER HOUR	\$	8.44 - \$	10.00
OPERATOR	MONTHLY	\$	3000.00 - \$	8000.00
DEPUTY FINANCE ADMIN.	BI-WEEKLY	\$	20000.00 - \$	40000.00

SUMMER RECREATION PROGRAM

COORDINATOR	BI-WEEKLY/PER HOUR	\$	0.00 - \$	15.00
ASST. COORDINATOR	BI-WEEKLY/PER HOUR	\$	0.00 - \$	15.00
RECREATION AIDE	BI-WEEKLY/PER HOUR	\$	0.00 - \$	15.00
COMMUNITY CENTER COORD	MONTHLY/PER EVENT	\$	0.00 - \$	50.00

Official copies should be requested through the Borough Clerks Office by completing an Open Public Record Act Request Form. Contact us at 609-799-1500 for additional information.



Official Copy

SECTION 2. In the event that emergency snowplowing is necessary, the Superintendent of Public Works will be paid overtime at a regular hourly rate.

SECTION 3. The salaries and wages herein specified shall take effect January 1, 2017. They shall apply to the year 2011 and all subsequent thereto unless and until the same has been changed as provided by law.

SECTION 4. All ordinances or parts of ordinances or resolutions or parts of resolutions inconsistent with the terms thereto, are repealed hereby to the extent as such.

SECTION 5. This ordinance shall take effect upon approval of the 2017 annual budget by the governing body and the State of New Jersey upon due passage and publication of this ordinance according to law.

This ordinance was introduced at a meeting on January 04, 2017 by the Governing Body. The Public Hearing and final adoption for this ordinance is set for February 01, 2017 to be held at the Borough Hall, 438 W. Evesham Avenue, Magnolia, NJ.

All Council voted aye by roll call vote.

A motion was made by Councilwoman Martz, seconded by Councilman DePrince to open the meeting to the public with all Council voting aye.

No one from the public spoke.

A motion was made by Councilwoman Martz, seconded by Councilman DePrince to close the public portion. All Council voted aye.

Motion made by Councilman Whalen to approve the payment of the bills as listed on the bill list provided, seconded by Councilwoman Martz, with all members voting aye by roll call vote.

The minutes of December 27, 2017 meeting were approved by motion of Councilman Whalen, seconded by Councilman DePrince with all Council voting aye with Councilman Saxton abstaining.

Motion made by Councilwoman Martz, seconded by Councilwoman Bonamassa to adjourn the meeting, with all Council voting aye.

Official minutes could be requested through the Borough Clerks Office by completing an Open Public Record Act Request Form. Contact us at (856)783-1520 for additional information.