

**BOROUGH OF MAGNOLIA  
PLANNING BOARD MINUTES  
December 17, 2014**

The meeting was called to order by Chairman Lawrence Barrar at 7:35 PM. The public statement was read by the Chairman, followed by the flag salute.

**ROLL CALL - CH-Chairman, VC-Vice Chairwoman, C-Council, MD-Mayors Designee, A-Alternate**

Lawrence Barrar	CH	Present	Mary Martz	C	Present
Joyce Albrecht	VC	Present	Michael Moore	MD	Present
Robert Brown		Present	Robert Mastalski	A1	Present
Brian Carson		Absent	William Kennedy	A2	Present
John DiBartolomeo		Present	William Couse	A3	Present
Joseph Dymond		Present	VACANT	A4	
Richard Krause		Absent			

**ALSO**

David Kreck	Engineer	Present	Michael Ward	Solicitor	Present
Mark Szczerbinski	Zoning Off.	Absent	Denise O'Kane	Secretary	Present

**APPROVAL OF MINUTES**

Motions were made to approve the November 19, 2014 minutes. AIF-motion approved.

**OLD BUSINESS**

**Resolution**

Motions were made to approve Resolution #2014-10. AIF-motion approved.

**NEW BUSINESS**

**Completeness Review**

**ACRE Group, LLC-Site Plan Waiver**

Robert D. Mintz, the applicants' attorney reviewed the completeness letter dated December 8, 2014 prepared by David Kreck of Rodriguez Consulting, and they will comply. He stated the site was formerly an AutoZone and they are not changing anything with the site. The only change will be the location and size of the new sign.

Mr. Kreck reviewed his completeness letter for the board and after some discussion, he recommended that the board conditionally deem the application complete and for the application be placed on the January agenda with a final completeness review prior to the hearing.

Motions were made to deem the application conditionally complete. Motion approved by roll call vote.

**2015 Planning Board Schedule**

Motions were made to approve the 2015 Planning Board Schedule. AIF-motion approved.

**2015 Professional Appointments**

Motions were made to recommend Michael Ward as Planning Board Solicitor. AIF-motion approved.

Motion were made to recommend David Kreck of Rodriguez Consulting, LLC as Planning Board Engineer. AIF-motion approved.

**2014 Board Member Terms**

The following members term expires this month; Michael Moore, Richard Krause, Jr., Lawrence Barrar, Joyce Albrecht, Robert Mastalski and William Couse. Chairman stated if anyone is planning on not returning for 2015, please notify Councilwoman Martz.

**OPEN PUBLIC**

No public present

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**CORRESPONDENCE**

None

**ORDINANCE ISSUES**

None

**COMMENTS/DISCUSSION**

Chairman Barrar inquired about the attendance of our new Zoning Official Mark Szerbinski. Mr. Ward stated; the Zoning Official does not need to attend every meeting, only those that involve zoning issues.

Councilwoman Martz will discuss the matter with Mr. Szerbinski.

Mr. Ward asked the board secretary to find out when the next Master Plan review is due.

Chairman Barrar and Mr. Ward asked the board secretary for a copy of the following resolutions for a compliance review; Bill's Wonderland of Pets and the Citgo gas station.

Councilwoman Martz inquired about the paychecks for the board members.

**ADJOURNMENT**

Being no further discussion, motions were made to adjourn the meeting at 8:45pm. AIF-motion approved.

\*AIF – All in Favor

The seal of the Borough of Magnolia is circular, featuring a central floral design with pink blossoms and green leaves. The text "BOROUGH OF MAGNOLIA" is written around the top inner edge, and "INCORPORATED 1915" is written around the bottom inner edge.

**Unofficial Copy**

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